## 2023 SRHE Conference, 6<sup>th</sup>- 8<sup>th</sup> December 2023

## Guidelines for poster presenters

SRHE

Posters will be displayed during the duration of the conference in the Courtyard Restaurant, Conference Aston where catering and exhibition is held. There will be two prizes for poster presentations; all posters will be judged by members of the SRHE Committees and by conference delegates.

You will need to be available by your poster on the following date and time: **Wednesday 6 December 2023** at **17.30 to 18.30**.

## To successfully participate in the poster session, please read the following:

- 1. Upload your poster to Oxford Abstracts in advance of the conference (by 20 November 2023). To do this:
  - Log into your Oxford Abstracts account, go to 'Poster Upload' question and upload your poster as a PDF document. <u>Please click here to open the submission form</u>.
  - You are welcome to also take this opportunity to update any of your submission details if desired. Once you are happy with the information provided, please click 'submit' at the bottom of the form.
  - Your poster will be displayed in the electronic poster gallery online through Oxford Abstracts.
- 2. All posters should be prepared in advance and brought to the conference by the presenters.
- 3. We are not able to receive any physical posters in advance.
- 4. There will be no facilities on-site for printing or composing posters.
- 5. Each poster should be no larger than AO paper size. This can be landscape or portrait.
- 6. You will be provided with posterboards to mount your poster.
- 7. You will need to be available by your poster on **Wednesday 6 December 2023** at **17.30 to 18.30** where conference attendees can engage with your poster.
- 8. The poster prize winners will be announced on Thursday 7 December 2023.