**Fellowship Nomination Form**

**SUGGESTIONS ARE INVITED FOR THE AWARD OF FELLOWSHIP OF THE SOCIETY FOR RESEARCH INTO HIGHER EDUCATION**

**Eligibility Criteria for an SRHE Fellowship**

Fellowship of the Society for Research into Higher Education should be seen as a fitting reward and public recognition for those who have made a significant contribution in the field of research into higher education.

To be proposed for Fellowship an individual must:

1. Have contributed significantly over a period of time to the field of research into higher education;
2. Have a reputation of substance in the field;
3. Have produced a coherent body of work;
4. Have the capacity to take on an advisory role within the Society;\*/\*\*
5. Have normally been a member for a period of at least 5 years and be willing to remain a member;\*
6. Epitomize professional conduct that matches the values of the Society.

Fellows, whilst recognized for their scholarly contribution, should also have the capacity to play a part in taking the Society forward. Fellowship will be bestowed for life but there is an expectation that fellows should remain in membership of the Society and continue to be supportive of it.

*\* For fellowships awarded in December 2025, criteria 4 and 5 will be optional for those nominees who may no longer be active in the field.*

\*\*Examples of the types of contribution which would be sought from a Fellow

* Sitting on a main committee for a particular project ( i.e. strategic initiatives/capacity building)
* Presenting to Council on current work/role/engagement with HE
* Writing for SRHE News or other Society communications
* Reviewing, eg. conference submissions, journal articles, award applications etc.
* As appropriate assisting in SRHE responses to main consultations
* Stimulating the Society in its public and advisory role by suggesting areas where the Society should be active and involved

Self-nomination is not permitted for fellowships. Currently-serving members of Council may not be nominated for a fellowship, although members who have already been named as fellows may stand for Council elections, and former members of Council may be considered for fellowships.

**Additional Notes**

1. Any suggestions must be confidential and should not be discussed with the individual suggested.
2. Any suggested Fellows must be members of the Society but if there is uncertainty of status this will be checked and confirmed on receipt.
3. There is no guarantee of election and each suggestion is very carefully considered against the published criteria (see above). The Society maintains a long list of potential Fellows and is happy to receive suggestions which may be considered in future years.
4. The 2025 awards will address the gap in awards between 2014 and 2024, will form part of the Society’s 60th anniversary celebrations, and will therefore comprise a larger number of awards than is usual in a given year. Proposers are asked to keep this in mind when suggesting candidates for fellowship in 2025.

**Process and Timetable**

December Announcement of Fellowships Nomination Process and call for

 suggestions from members

December –March Call for suggestions from all members

April-May Preparation of long list and supporting documentation; review long list

 and agree short list

May Governance and Appointments Committee agree on recommendations

 to Council

June or Sept Meeting SRHE Council receives recommendations on Awards

December Presentation of Awards at Conference

**FELLOWSHIP NOMINATION FORM**

**1. Proposer Information**

Full name and title:

Work Address and/or Home Address:

Contact Telephone:

Email:

**2. Proposed Fellow Information**

Full name and title of proposed Fellow:

Institution and Faculty/Department OR Former Institution and Faculty/Department:

Any other contact information (website, email address, etc.):

**3. Biographical details of proposed fellow (please include key achievements, existing honours, qualifications, details of current or previous links with the Society, and any other information which evidences significant contributions to the field of research into higher education)** *500 Word Max*

**4. Why is the award of a SRHE Fellowship particularly appropriate for the proposed fellow?**

*Usually about 500-750 words making a case for the award, addressing each of the eligibility criteria provided in the accompanying guidance. If the award is conferred, this will be used as the basis for the citation on presentation.*